

**GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**
1000 Pavilions Circle, Traverse City, MI 49684

**MINUTES OF THE FEBRUARY 6, 2025
SPECIAL BOARD MEETING**

PRESENT: Mary Marois, Carol Crawford, Karen Griggs Board
Dave Hautamaki, Lindsey Dood, Levi Patrone, Darcey Gratton Staff
TJ Andrews Commission

ABSENT:

GUESTS:

The special board meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 3:00 pm by Board Chair Mary Marois in the Board room at Grand Traverse Pavilions.

First Public Comment

Andi Gerring
Claudia Bruce
Harold Lassers

Action Items – The Board discussed the following items to start the process of hiring a new CEO.

- Job description/duties
- Qualifications for CEO
- Key Characteristics
- Development of interview questions to address key characteristics
- Who is on the interview panel
- Compensation – Patrone shared comparable wages in the industry.
- Search process/suggestions for posting
- Develop timetable

Motion was made by Marois to set the CEO wage scale at \$180,000 to \$220,000. Motion was seconded by Griggs and carried unanimously.

Second Public Comment

Harold Lassers

Meeting adjourned at 4:24 pm

Signatures:

Mary Marois – Chair
Grand Traverse County Department of Health and Human Services Board

Date: February 27, 2025 Approved
_____ Corrected and Approved