

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD  
1000 Pavilions Circle, Traverse City, MI 49684**

**MINUTES OF THE DECEMBER 20, 2024 MEETING**

**PRESENT:** Mary Marois, Carol Crawford, Karen Griggs Board  
Lindsey Dood, Darcey Gratton Staff  
TJ Andrews Commission

**ABESENT:** Gerard Bodalski Staff

**GUESTS:** DeAndre Harris of Warner Norcross & Judd (virtual)

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00am by Board Chair Mary Marois at the Governmental Center.

Marois welcomed Griggs as the newly appointed DHHS Board member by the Grand Traverse County Board of Commissioners.

**First Public Comment**

Dean Kroupa

**County Liaison Report** – Andrews shared the County Ad hoc committee for the Pavilions will naturally discontinue at the end of each year as well as her term as County Liaison for the Pavilions. Andrews stated, should there be a desire for another ad hoc committee through 2025, it will be addressed by the County Chair in January along with liaison assignments for 2025.

**Approval of Agenda** – Marois shared the need to add Closed Session as #12 to the agenda to consider an opinion letter from legal counsel under section 8(h) of the Open Meetings Act to consider material exempt from disclosure by section 13(1)(g) of the Michigan Freedom of Information Act, which exempts from public disclosure information or records subject to the attorney-client privilege. Motion was made by Crawford to approve the Agenda with additions as presented, seconded by Marois and carried unanimously.

The purpose of the Consent Calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

**REVIEW AND FILE**

- (1) Draft Minutes of the 11/25/24 Board Meeting
- (2) November Resident Council Minutes

Motion was made by Griggs to approve the Consent Calendar as presented. Motion seconded by Crawford and carried unanimously.

**Items Removed From Consent Calendar** – None

**Chairman Report** – Marois and Crawford gave holiday greetings to staff and shared their gratitude for their commitment each day and are proud of the accomplishments made in 2024. Marois shared Financial Director, Lindsey Dood is filling in for CEO/Administrator Gerard Bodalski.

**Service Excellence Awards** – Marois reviewed November's Service Excellence Awards.

**Holiday Life Enrichment Update** – Dood shared recent holiday events for the residents.

**Chief Executive Officer Report** – Provided to the Board with no other questions. The Board discussed census and gave Griggs an update on the Cottage Master Plan.

**Financial Report** – Dood presented the financial operations report for November 2024 and answered board members' questions. Motion made by Crawford to accept the financial operations report as presented. Motion seconded by Griggs. Motion carried. Roll Call - Marois – yes, Crawford – yes, Griggs – yes.

**Election of Officers** – Crawford made a motion to nominate Marois as Chair, seconded by Griggs and carried unanimously. Marois made a motion to nominate Crawford as Vice Chair, seconded by Griggs and carried unanimously.

**Proposed 2025 Calendar** – The Board reviewed the proposed meeting dates for 2025. Motion was made by Crawford to approve the Proposed 2025 DHHS Board Schedule as presented. Motion seconded by Griggs and carried unanimously.

**Resolution 2024-5 Pension Contribution** – Dood reviewed the resolution for Grand Traverse Pavilions (GTP) to make a voluntary contribution into the GTP defined benefit pension plan in the amount of \$1,200,000 as presented. Motion made by Crawford to approve Resolution 2024-5 Pension Contribution as presented. Motion seconded by Griggs and carried unanimously. Roll Call - Marois – yes, Crawford – yes, Griggs – yes.

**Grand Traverse Pavilions Announcements**

- (1) Next Board Meeting January 30, 2024
- (2) A tour will be arranged for Griggs and new county officials in the new year.

Motion was made by Marois seconded by Crawford to go into Closed Session at 9:53 am for the purpose of closed session pursuant to section 8(h) of the Open Meetings Act to consider material exempt from disclosure by section 13(1)(g) of the Michigan Freedom of Information Act, which exempts from public disclosure information or records subject to the attorney-client privilege.

Andrews out 9:57am  
Harris in 10:04am (virtual)

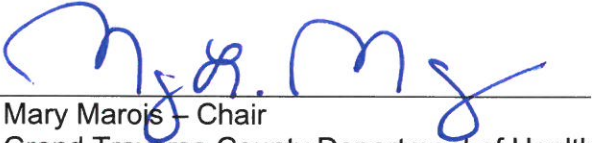
Roll Call - Marois – yes, Crawford – yes, Griggs – yes

Motion was made by Crawford to come out of Closed Session at 11:02 am, seconded by Griggs and carried unanimously.

Motion was made by Crawford to adopt the recommendations as presented by legal counsel, seconded by Griggs and carried unanimously. Roll Call - Marois – yes, Crawford – yes, Griggs – yes

Meeting adjourned at 11:02 am

Signatures:



A handwritten signature in blue ink, appearing to read 'Mary Marois', is written over a horizontal line.

Mary Marois – Chair  
Grand Traverse County Department of Health and Human Services Board

Date: 1/30/25 Approved  
Corrected and Approved

