

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
1000 Pavilions Circle, Traverse City, MI 49684

**MINUTES OF THE FEBRUARY 6, 2025  
SPECIAL BOARD MEETING**

**PRESENT:** Mary Marois, Carol Crawford, Karen Griggs Board  
Dave Hautamaki, Lindsey Dood, Levi Patrone, Darcey Gratton Staff  
TJ Andrews Commission

**ABSENT:**  
**GUESTS:**

The special board meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 3:00 pm by Board Chair Mary Marois in the Board room at Grand Traverse Pavilions.

**First Public Comment**

Andi Gerring  
Claudia Bruce  
Harold Lassers

**Action Items** – The Board discussed the following items to start the process of hiring a new CEO.

- Job description/duties
- Qualifications for CEO
- Key Characteristics
- Development of interview questions to address key characteristics
- Who is on the interview panel
- Compensation – Patrone shared comparable wages in the industry.
- Search process/suggestions for posting
- Develop timetable


**Motion** was made by Marois to set the CEO wage scale at \$180,000 to \$220,000. Motion was seconded by Griggs and carried unanimously.

**Second Public Comment**

Harold Lassers

Meeting adjourned at 4:24 pm

Signatures:

  
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Mary Marois – Chair

Grand Traverse County Department of Health and Human Services Board

Date: February 27, 2025 Approved  
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Corrected and Approved