

GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE JULY 25, 2024 MEETING

PRESENT: Mary Marois, Haider Kazim, Carol Crawford Board
Gerard Bodalski, Darcey Gratton Staff
TJ Andrews Commission

ABESENT:

GUESTS: Jeff Segal of Warner Norcross & Judd (virtual)

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00am by Board Chair Mary Marois at Garfield Township.

First Public Comment

Joanne Hickman
Dean Kroupa

County Liaison Report – Andrews stated she did not have a general update for the County Board of Commissioner (BOC) meetings. The most recent Ad hoc committee was held at the Pavilions on July 15, 2024.

Approval of Agenda – Chair Marois requested to add C. Business (5) Request to Purchase – Replacement of Main Lobby Doors and to go into closed session at the end of the meeting regarding pending litigation. Motion was made by Crawford to approve the agenda as amended, seconded by Kazim and carried unanimously. Bodalski shared that the resident council meeting minutes for June were not completed in time for the packet and will be included in August packet with July.

The purpose of the Consent Calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

REVIEW AND FILE

- (1) Draft Minutes of the 6/27/24 Board Meeting
- (2) Closed Minutes of the 6/27/24 Board Meeting
- (3) Draft Minutes of the 7/12/24 Special Board Meeting
- (4) Closed Minutes of the 7/12/24 Special Board Meeting

Motion was made by Kazim to approve the Consent Calendar as presented. Motion seconded by Crawford and carried unanimously.

Items Removed From Consent Calendar – none

Chairman Report – Marois shared that an engraved brick will be placed near the fountain to honor the late Senator George McManus.

Service Excellence Awards – Marois reviewed June Service Excellence Awards.

Foundation Board Update – Kazim stated the next Foundation Board meeting is on August 7th. The board approved submitting an application to the Michigan Council for the Arts and Cultural Affairs grant to support the 2025 Concerts on the Lawn live music series.

GTP Pavilions Foundation 2023 Financial Audit – The foundation financial audit was included in the packet with no questions by the board.

Second Quarter Overtime Report – Bodalski reviewed the second quarter overtime report and answered board members' questions. Kazim inquired about the overtime in Nursing Administration for the 3rd and 4th quarters of 2023 noting that the reduction of 15 employees on non-union staff took place in September 2023. Bodalski stated he would get more details and will follow up with the board.

Chief Executive Officer Report – Bodalski reviewed the monthly report for June and highlighted monthly QAPI meetings and provided an update on the Request for Proposal (RFP) for the Cottages. Bodalski also shared that the Pavilions received the Governor's Award of Excellence for outstanding achievements in improving the quality of healthcare in a nursing home for increased Flu and COVID vaccinations rates.

Financial Report – Bodalski presented the financial operations and social accountability reports for June 2024 and answered board members' questions. Motion made by Crawford to accept the financial operations report as presented, seconded by Kazim and carried unanimously. Roll Call - Marois – yes, Kazim – yes, Crawford – yes

GTP Foundation Board of Trustee 2024-2025 – Marois reviewed the need for approval of the 2024-2025 Grand Traverse Pavilions Foundation membership roster. As indicated in the Foundation Bylaws, the DHHS appoints annually. Motion was made by Kazim to appoint the Grand Traverse Pavilions Foundation Board of Trustees membership roster for a one-year term for 2024-2025 as presented, seconded by Crawford and carried unanimously.

Resident Care Policies and Facility Assessment – Bodalski requested approval of the Facility Assessment that the board received earlier in the month to review. The board reviews the Resident Care Policies annually as well as the Facility Assessment per the regulations of Requirements of Participation as part of the Quality Assurance Performance Improvement (QAPI) program. Motion was made by Kazim to approve the Resident Care Policies and the Facility Assessment as presented, seconded by Crawford and carried unanimously.

Proposed Rate Changes - Bodalski reviewed the proposed changes regarding the private pay rate is lower than the Medicaid reimbursement and explained that the private rate must exceed the Medicaid rate. Motion was made by Kazim to approve Proposed Rate Changes - Resolution 2024-2 as presented, seconded by Crawford and carried unanimously.

Request to Purchase – Replacement of Main Lobby Doors – Bodalski reviewed the need to replace the exterior main lobby doors and opener. Three bids were received, and the winning bid was awarded to Northern Michigan Glass based on lowest bid. Motion was made by Kazim to approve the replacement of the exterior main lobby doors and opener as presented for \$15,465.00. Motion was seconded by Crawford and carried unanimously.

Grand Traverse Pavilions Announcements

- (1) Next Board Meeting August 29, 2024
- (2) New ES Director – Ryan Hutchins replaced Tim Coggins after retiring on July 3rd.

Second Public Comment – none

Break 10:16-10:30

Segal in 10:30am
Andrews out 10:30am

Motion was made by Kazim seconded by Crawford to go into Closed Session at 10:30 am for the purpose of Closed session pursuant to section 8(e) of the Open Meetings Act, to consult with our attorney regarding trial or settlement strategy in connection with pending litigation, DHHS and the Grand Traverse Pavilions Foundation Board v PACE North.

Motion was made by Crawford to come out of Closed Session at 11:09 am, seconded by Kazim. Motion carried.

Meeting adjourned at 11:09 am

Signatures:



Mary Marois – Chair
Grand Traverse County Department of Health and Human Services Board

Date: 8/28/24 Approved
_____ Corrected and Approved