

**GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE OCTOBER 31, 2024 MEETING

PRESENT: Mary Marois, Haider Kazim, Carol Crawford Board
Gerard Bodalski, Darcey Gratton Staff

ABESENT: TJ Andrews Commission

GUESTS:

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00am by Board Chair Mary Marois at the Governmental Center.

First Public Comment – None

County Liaison Report – None

Approval of Agenda – Chair Marois asked if there were additions, changes or corrections to the agenda. Motion was made by Kazim to approve the agenda as presented, seconded by Crawford and carried unanimously.

The purpose of the Consent Calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

REVIEW AND FILE

- (1) Draft Minutes of the 9/26/24 Board Meeting
- (2) Draft Minutes of the 10/17/24 Board Meeting
- (3) Closed Minutes of the 10/17/24 Board Meeting
- (4) September Resident Council Minutes

Motion was made by Crawford to approve the Consent Calendar as presented. Motion seconded by Kazim and carried unanimously.

Items Removed From Consent Calendar – None

Chairman Report – No report.

Service Excellence Awards – Marois reviewed September's Service Excellence Awards.

Cottage Master Plan Update – Eckert Wordell –Bodalski shared continued progress has been made with Eckert Wordell providing an estimate on renovation upgrades for the Cottages. Eckert Wordell provided a matterporting 360 review of the space throughout the cottages to

allow a virtual tour. A \$10,000 grant from Rotaries Charities was received to help fund the cost of the estimate.

Annual State Survey – Bodalski reported the Plan of Correction (POC) for both Health and Life Safety Survey that was conducted during the week of September 16th have both been accepted. The Fire Marshall returned to review the Life Safety POC and determined the Pavilions were compliant. Bodalski shared the surveyors have not yet returned for the health survey to review the citations. Bodalski reviewed all of the corrections. The board recognized the difficulty of receiving a perfect survey and stated they were pleased with the outcome and extended their gratitude to the staff for their progress.

Quality Measures Summary – Bodalski reviewed the summary provided in the packet and answered board member questions.

3rd Quarter Overtime Report – Bodalski reviewed the report and answered board member's questions.

Chief Executive Officer Report – Bodalski reviewed the monthly report for September and answered board members' questions.

Financial Report – Bodalski presented the financial operations and social accountability reports for September 2024 and answered board members' questions. Motion made by Crawford to accept the financial operations report as presented. Motion seconded by Kazim and carried unanimously.

Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

2025-2028 Capital Budget – Bodalski reviewed the details of the proposed 2025-2028 capital budget. Discussed including an amendment process for the budget as costs may increase over the years. Motion was made by Crawford to approve the 2025-2028 Capital Budget as presented. Motion seconded by Kazim and carried unanimously.

Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

2025 Operating Budgets – Bodalski presented the proposed operating budget. Board members discussed and requested for the budget to show a detailed breakdown of the Cottages. The Board also requested to table the discussion of a new legal entity until legal counsel could be present. The Board agreed to table the approval of the 2025 Operating Budgets and agenda item "Cottage Governance Recommendation" to the November agenda. Bodalski will reach out to legal counsel to attend.

Proposed Teamsters Local 214 RN Unit 2025-2027 Agreement – Bodalski reported that a three year agreement was reached with the Teamsters Local 214 RN Unit that consists of an increase to base wages of 5% for 2025 effective November 3, 2024. In addition, employees will receive retention pay equal to sixty-five cents (\$.65) per hour for each hour actually worked between December 1, 2023 and November 30, 2024. To receive retention pay, individuals must be employed at the time of payment, which will be prior to December 25, 2024. Motion was made by Crawford to ratify the Proposed Teamsters Local 214 RN Unit 2025-2027 Agreement as presented, seconded by Kazim and carried unanimously. Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

Proposed Teamsters Local 214 LPN Unit 2025-2027 Agreement – Bodalski reported that a three year agreement was reached with the Teamsters Local 214 LPN Unit that consists of an

increase to base wages of 4% for 2025 effective November 3, 2024. In addition, employees will receive retention pay equal to sixty-five cents (\$.65) per hour for each hour actually worked between December 1, 2023 and November 30, 2024. To receive retention pay, individuals must be employed at the time of payment, which will be prior to December 25, 2024. Motion was made by Crawford to ratify the Proposed Teamsters Local 214 LPN Unit 2025-2027 Agreement as presented, seconded by Kazim and carried unanimously. Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

Proposed Teamsters Local 214 General Unit 2025-2027 Agreement – Bodalski reported that a three year agreement was reached with the Teamsters Local 214 General Unit that consists of an increase to base wages of 3% for 2025 effective November 3, 2024. In addition, employees will receive retention pay equal to sixty-five cents (\$.65) per hour for each hour actually worked between December 1, 2023 and November 30, 2024. To receive retention pay, individuals must be employed at the time of payment, which will be prior to December 25, 2024. Motion was made by Kazim to ratify the Proposed Teamsters Local 214 General Unit 2025-2027 Agreement as presented, seconded by Crawford and carried unanimously. Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

Proposed 2025 Non-Union Wage Recommendation – Bodalski reviewed the proposed 2025 non-union wage scales, with recommendation to increase base wages by 4% for all non-union grades with flexibility for outliers. In addition, employees will receive retention pay equal to sixty-five cents (\$.65) per hour for each hour actually worked between December 1, 2023 and November 30, 2024. To receive retention pay, individuals must be employed at the time of payment, which will be prior to December 25, 2024. Motion was made by Crawford to approve the proposed 2025 Non-union Wage Scale as presented, seconded by Crawford and carried unanimously. Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

Request to Purchase – Asphalt Repairs – Bodalski reviewed the request to repair the asphalt in the parking lot. Three bids were solicited and the winning bid going to Grand Traverse Sealcoating & Striping to be completed fall 2024. Motion was made by Kazim to repair the Asphalt as presented in the amount of \$9,111. Motion was seconded by Crawford and carried unanimously. Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

Cottage Governance Recommendation – The Board tabled the discussion on Cottage Governance Recommendation until November per discussion under the Operating Budgets.

Resolution 2024 – 3 – 2025 Proposed Cottages Rate Changes – Bodalski reviewed the proposed changes to the cottage rates to increase by 6%. Kazim noted the increase of these rates could have an impact on the Foundation’s ability to fund the scholarships that are awarded each year and recommended speaking to the Foundation’s Advisory Committee first. Bodalski agreed to table the discussion for November in order to provide more details on the scholarships.

Korinne Swain, O.D - Consulting Privileges - Bodalski reviewed the request of Korinne Swain, O.D., to have consulting privileges as recommended by Medical Director Dr. April Kirkowski, M.D. Motion was made by Kazim to approve Korinne Swain, O.D., for consulting privileges. Motion was seconded by Crawford and carried unanimously.

Grand Traverse Pavilions Announcements

- (1) Next Board Meeting November 25, 2024
- (2) Mary recognized Kazim for all of his work and praised his work in the community.

